

CHIEF ACCOUNTANT

1. Job description

Reports directly to: General Director

- Responsible for planning, organizing and directing all aspects of the accounting department including controls and reports, budgets and forecasts, payments and investment
- Ensure the compliance with Vietnamese Accounting Standards and company procedures as well as the accuracy of all information and data
- Implement the related monthly, periodical reports, tax declarations and tax issue resolutions such as VAT, FCT, CIT, etc. as required
- Prepare monthly, quarterly and yearly financial statements including income statement, balance sheet, cash flow and cost analysis report
- Responsible for cash management, execute payments to partners and Vietnamese authorities
- Handle all tax matters, liaise with internal departments and external parties such as banks, auditors, tax authorities and relevant government organizations related to finance and accounting matters
- Train, coach and develop local accounting team
- Assist General Director in corporate planning, provide financial proposals and work closely together with Head Quarter in Thailand
- Other special tasks assigned by General Director

2. Job requirement

- University Graduate with major in Finance or Accounting
- Have Chief Accountant Certificate
- IFRS Background is preferred
- Experience in SAP or AX Dynamic will be preferred
- At least 5 years work experience by General Accountant position and preferably with experience in manufacturing companies.
- Experience in Making financial report requested by CEO
- Experience in all mandatory report for tax office
- Strong knowledge in financial analysis, accounting principles, systems, processes and procedures
- Up to date knowledge of Vietnamese Accounting Standards and Vietnamese laws and regulations related to accounting work and tax issues
- Excellent computer skills (MS Office, Internet, Accounting Software)

3. Benefit

Competitive salary, 13th month bonus, Health and Accident Insurance, Company shuttle, Laptop, Company trip...

4. Company information

Chemtech Co.,Ltd is a manufacturer of cross-linked polyethylene (XLPE), locating in Binh Duong, Vietnam. The company is an private enterprise with 100% Thai investment.

Chemtech is subsidiary company of Thai Plastic and Chemicals Public Co.,Ltd (TPC) who is the biggest PVC manufacturer in South East Asia. Both belong to SCG Group, one of biggest conglomerate companies in Thailand.

Chemtech was established in Oct 2004 with 2,400 MT/Year production capacity under Law of Vietnam and started commercial run in Sep 2005. Chemtech is the first and single manufacturer of XLPE in Vietnam under Sioplas process (two compositions). Through its own product development and working closely with customer's requirement.

Chemtech gains great reputation of reliable quality and supply from both domestic and oversea customers. In 2010, with 9,000 MT/Year capacity, we sell our product to well established cable manufacturing companies in many countries ie Vietnam, Thailand, Malaysia, Singapore, Sri Lanka, India, Pakistan and several countries in South America. Our products are also being tested in other regions likes Middle East and Africa.

Chemtech keeps developing our new grades of XLPE to serve customers' new requirement continuously as well as our parent company, TPC is under development for other related compounds in wire and cable field.

5. Contact information

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