

# MAINTENANCE ENGINEER

## 1. Job description

- Support for Head of department (HOD) to take care and manage daily work for all of members and works request from other department.
- Follow PM schedule: PM machine, equipment and calibrate.
- Perform the jobs that HOD assign and support staff to solve problem, find down the root cause of problem if breakdown more than two hours, chemical leak, burn must be make CA/PA report to HOD. Out of working time follow schedule if have request from head of department must work over time or come to work.
- Take care electrical system, Generator, Air compressor, Cable tray, Company house, Fire alarm, Firefighting system, Lighting and lightning...follow company rules and TCVN standard.
- Support for staff and cooperate with other department to solve problem or request from them,
- Keep and manage technical document and tools of department, using form follow ISO.
- Follow and keep Factory Clean, Safety Regulation strictly.
- Join to Emergency Response Team (ERT), PCCC, follow the Company's Emergency Response Plan.
- Make daily and weekly report to HOD. Make plan for training for new operator.
- Join and implement all projects in company.

## Authorities:

- Have right to arrange and assign jobs for maintenance staff, revise PM and calibrate schedule and discuss with HOD.
- Suggestion to modify machine or equipment, prepare spare parts and safety matter concern with the jobs. Approve work permit and stop repair if they do not follow work permit
- Request head department or SHE team to supply necessary safety equipment.
- Suggestion and discuss with head department about policy, jobs, training ...
- Request to stop machine if have any problem concern with safety.
- Suggestion to improve maintenance tools and jobs.
- Have right to change specification of spare parts, equipment depends on situation.
- Have profit as VN law as well as company policy.

Line of Command:

- *Superiors: Maintenance Supervisor*
- *Subordinates: Electrical Operator*

## 2. Job requirement

*Education: Graduated from University (Mechanical or Electrical).*

- *Skills: English: Level B.*
- *Computer: MS office.*

*Experiences:*

- *At least one year of experience about electrical maintenance,*
- *Have knowledge about ME and automation system.*
- *Have knowledge about ISO. OHSAS.*

## 3. Benefit

## 4. Company information

Chemtech Co.,Ltd is a manufacturer of cross-linked polyethylene (XLPE), locating in Binh Duong, Vietnam. The company is an private enterprise with 100% Thai investment.

Chemtech is subsidiary company of Thai Plastic and Chemicals Public Co.,Ltd (TPC) who is the biggest PVC manufacturer in South East Asia. Both belong to SCG Group, one of biggest conglomerate companies in Thailand.

Chemtech was established in Oct 2004 with 2,400 MT/Year production capacity under Law of Vietnam and started commercial run in Sep 2005. Chemtech is the first and single manufacturer of XLPE in Vietnam under Sioplas process (two compositions). Through its own product development and working closely with customer's requirement.

Chemtech gains great reputation of reliable quality and supply from both domestic and oversea customers. In 2010, with 9,000 MT/Year capacity, we sell our product to well established cable manufacturing companies in many countries ie Vietnam, Thailand, Malaysia, Singapore, Sri Lanka, India, Pakistan and several countries in South America. Our products are also being tested in other regions likes Middle East and Africa.

Chemtech keeps developing our new grades of XLPE to serve customers' new requirement continuously as well as our parent company, TPC is under development for other related compounds in wire and cable field.

## 5. Contact information

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