

ASSISTANT FACTORY MANAGER

Assistant Factory Manager is the person in charge of all activities in factory. An Assistant Factory manager is involved with the planning, coordination and control of manufacturing processes. They ensure that goods and services are produced efficiently and that the correct amount is produced at the right cost and level of quality.

1. Job description

Planning and Strategy:

- Have ability to build up strategy for factory development basing on the vision and business plan.
- Well Production, finance and workforce planning make sure factory operation runs smoothly and efficiently.

Production Management:

- Calculate factory capacity levels to meet the necessary output required and run at the most efficient for all production factors including materials, technical, process.
- Mechanizing: adopt and install the most modern techniques/ machinery available in the market and mechanize where possible to increase efficiency and reduce costs.
- On time Orders Delivery and good quality products as customer's expectation.
- Daily factory cost analysis is done to maintain the monthly cost / revenue targets are met.
- Aware of all risks and troubles in factory and have proper solutions.
- Continuous Improvement for all operation activities.
- Co-ordinate with all departments for smooth operation and development.

Workforce Management:

- Utilize the workforce at right manner and reasonable cost.
- Make sure all the subordinators in compliance with the company regulation and required productivity.
- Well-manage factory workforce and ask for support from back office if really necessary.
- Build up career path for all staff levels (especially for supervisors and team leaders) and conduct right training and coaching efficiently.
- Design incentive schemes to increase productivity and motivate the work force.

General

- Be responsible for keeping all aspects of the factory floor clean, tidy and well-organized.
- Follow up Health and Safety policies/ Maintaining Kaizen, 5S system in the factory
- Strong leadership; good time management and organization skills;
- Planning, directing, coordinating activities and resources necessary to ensure the production plan is met and exceeded.
- Request for recruitment, replacement of manpower in compliance with the labor law.
- Use all the facilities in the factory for work

2. Job requirement

Reach the set planning & strategy

- The best quality for all products.
- Well-managed all orders and production team.

- Factory always well-organized & efficiency.
- Following company procedure and working flow.
- Always reviewed & revised production system to have best results
- Have at least 5 years working experience in the Manufacturing companies as an assistant factory manager.
- Age not over 32 years.
- Knows about manufacturing field
- Good technical and analytical skills required
- Having working experience in plastic factories before is preferable
- Good attitude, management skill and interpersonal skill
- Hard working, think of ways to improve and increase productivity; willing to work overtime
- Not averse to change, must be able to listen and collect opinions from its team, analyze these points and put new systems into place where necessary.

3. Benefit

4. Company information

Chemtech Co.,Ltd is a manufacturer of cross-linked polyethylene (XLPE), locating in Binh Duong, Vietnam. The company is an private enterprise with 100% Thai investment.

Chemtech is subsidiary company of Thai Plastic and Chemicals Public Co.,Ltd (TPC) who is the biggest PVC manufacturer in South East Asia. Both belong to SCG Group, one of biggest conglomerate companies in Thailand.

Chemtech was established in Oct 2004 with 2,400 MT/Year production capacity under Law of Vietnam and started commercial run in Sep 2005. Chemtech is the first and single manufacturer of XLPE in Vietnam under Sioplas process (two compositions). Through its own product development and working closely with customer's requirement.

Chemtech gains great reputation of reliable quality and supply from both domestic and oversea customers. In 2010, with 9,000 MT/Year capacity, we sell our product to well established cable manufacturing companies in many countries ie Vietnam, Thailand, Malaysia, Singapore, Sri Lanka, India, Pakistan and several countries in South America. Our products are also being tested in other regions likes Middle East and Africa.

Chemtech keeps developing our new grades of XLPE to serve customers' new requirement continuously as well as our parent company, TPC is under development for other related compounds in wire and cable field.

5. Contact information

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